

MINUTES  
PARK AND RECREATION COMMISSION  
January 3, 2012

PRESENT: J. Schettino, H. Swaun, M. Sutyla, B. Finkeldey, R. Neri, L. Diamond, R. Potter

GUESTS: W. Fritz, J. Litevich

The meeting was called to order at 7:02 p.m.

A motion was made by H. Swaun, seconded by M. Sutyla to move election of officers to New Business. The motion carried unanimously.

Minutes: A motion was made by M. Sutyla, seconded by R. Neri to approve the December 6, 2011 minutes as submitted. The motion carried unanimously.

Correspondence/ Requests: A request has been submitted by the Clinton Hounds to permit business advertisements to be hung on the outfield fence at the Indian River field. The account receivables and special banking account required was discussed and how these funds should be utilized for enhancements rather than maintenance issues. There will be restrictions on the signage and the sign company, Signs of Our Times, is aware of these restrictions. The first season cost is \$350 and the second season \$250. A motion was made by M. Sutyla, seconded by B. Finkeldey to accept the Clinton Hounds proposal as presented. The motion carried unanimously.

Sub-Committee Reports:

- Land Conservation Trust Outreach Committee – No report – this item should be removed from list
- Footbridge Committee – No report – awaiting environmental report
- West End of Route 1 Planning Effort – No report – this item should be removed from list
- Dog Park Ad Hoc Committee – the house is down, foundation filled, grading is being done and they met with the fence company. DPW will pour the pad for the double gate. The signage is being reviewed. It will open in the spring.

Old Business:

- Develop additional field at IRRC – Cream Pot Road: They need money for the environmental impact study. It was recommended to obtain three RFPs from three contractors and present these to the Board of Selectmen.
- Town Beach Project: The committee reported to the Board of Selectmen and turned everything in and has been disbanded. The beach building is now the property of the town under the Park and Recreation.
- Boat Racks: A new design is being considered as well as relocation to a different area which is more conducive to launching. DPW will do the necessary work and the funds will come from both DPW and the Park and Recreation with possible reimbursement from FEMA.
- Gazebo: The bank can either be restored to its pre-Irene contours or the gazebo can be relocated. It is felt that the existing location is best for its vista and wildlife observation; however this is still being studied.
- Artificial Turf Field: On January 10, 2012 the sub-committee will be meeting with the contractor to negotiate some charges submitted. There is one issue outstanding regarding the transition from the players' bench to the field, there is a bit of a lip which needs to be addressed. A transitional plate will be installed underneath the players' bench to eliminate this lip. Sprinturf will return in the spring to redress the field and they have trained DPW on the proper grooming and maintenance requirements.
- Rain Policy: A new rain policy needs to be put in place by April 1, 2012 regarding the usage of the artificial turf field and the policy regarding the other fields should be reviewed and possibly revised. The current rain policy will be sent to all members and any adjustments/changes will be discussed at the next meeting.
- IRRC baseball field: The request for advertising signage was already approved.

- Park and Recreation 2012-13 budget: W. Fritz and K. Kane reviewed the budget with R. Potter and the changes to the budget were brought to the commissioners' attention

It was noted that the lights along the entrance of the driveway were not working and R. Potter reported he is getting a proposal to correct this lighting.

New Business:

A motion was made by H. Swaun, seconded by M. Sutyla to approve the calendar of meeting dates as submitted. The motion carried unanimously.

Meeting dates of Park and Recreation

February 7, 2012

March 6, 2012

April 3, 2012

May 1, 2012

June 5, 2012

July 2012: No meeting scheduled

August 7, 2012

September 11, 2012 (2<sup>nd</sup> Tuesday)

October 2, 2012

November 6, 2012

December 4, 2012

January 8, 2013

Election of Officers: A motion was made by H. Swaun, seconded by M. Sutyla to nominate J. Schettino as Chairman. The motion carried with a vote of 5 in favor and 1 abstention (J. Schettino).

A motion was made by B. Finkeldey, seconded by M. Sutyla to nominate H. Swaun as Vice Chairman. The motion carried with a vote of 5 in favor and 1 abstention (H. Swaun).

Director's Report: The beach construction included the use of a grant, therefore a plaque (sign) denoting this grant from Sturgis Redfield will be installed. A report to Attorney Kingsley regarding this grant must be prepared and submitted by the end of May.

The fields to be renovated this year are as follows:

- Field 1
- Drainage on IRRC baseball field
- Drainage on Field 3 – right side of field
- Morgan field is being shut down in July

Presently there is \$12,000 in the Park and Recreation budget for scheduling software.

M. Sutyla brought to the commissioner's attention some issues he has seen in Peter's Complex. They are as follows:

- Steel box (trailer) near the basketball court – this is the Board of Education's property
- The wooded area (hill near annex) needs some landscaping attention – though this is school property it is maintained by the town

A letter needs to be submitted to the Board of Selectmen requesting the money presently in the track renovation budget line item be held until it is needed two to three years from now.

The meeting was adjourned at 8:11 p.m.

Respectfully submitted, Wendy McDermott, Clerk