

## Town Beach Sub-Committee Meeting

December 6, 2011

8:00 a.m.

### Attendance:

Joseph Schettino, Chairman  
Harry Swaun  
Patricia Ames  
Robert Potter, P&R Director  
Peter Neff, Dir. Of Public Works  
William Aniskovich, The WBA Group

### Absent:

Carol Walters  
Sue Cunningham

**Minutes:** The minutes of November 1, 2011 were tabled.

**Chairman's Review:** Mr. Schettino presented the invoices of the project, etc. He explained DPW work involvement which included sidewalk construction and grading around the building. To date the sidewalks and stairs located in the front of the building have been completed.

Mr. Potter presented a proposal to paint all floors in the new building in the amount of \$1,600. This amount will be taken from the building budget. Mr. Swaun motioned to approve the amount of \$1600.00 to paint all of the floors in the new building. Mrs. Ames seconded the motion and it passed unanimously. A bill in the amount of \$35.00 was presented for payment for the posting of the sign indicating the project was funded in part through with a grant through DEP. Mrs. Ames motioned to approve payment for the sign in the amount of \$35.00. Mr. Swaun seconded the motion and it passed unanimously.

WBA submitted an invoice for Acorn Bernier Electric in the amount of \$ 4,459.95. Mr. Swaun motioned to approve payment for the invoice in the amount of \$4,459.95. Mrs. Ames seconded the motion and it passed unanimously. Mr. Aniskovich presented an invoice, for The WBA Group (for consulting fees), in the amount of \$3,400.00. Mr. Swaun motioned to approve the Invoice in the amount of \$3,400. Mrs. Ames seconded the motion and it passes unanimously.

Mr. Schettino presented a review of the concession area setup which will be in place by the concessioner in the spring. He also explained a separate meter was installed for the concession operation which will be the responsibility for payment of the concessioner.

Work accomplished by DPW which included materials for the sidewalks and the stairs will be reimbursed in the amount of \$5,800 to DPW budget. Mrs. Ames motioned to reimburse DPW in the amount of \$5,800.00. Mr. Swaun seconded the motion and it passed unanimously.

In the spring of 2012, prior to the beach opening, the following work will be done by DPW: the installation of a shower tower and the completion of the landscaping around the building. These plans will be reviewed by the Director of P&R and the Director of Public Works. Plans will be submitted to the Park Recreation Commission for their approval. Cost for this work will be allocated from the DPW and P&R current budget. Mrs. Ames motioned to accept the building. Mr. Swaun seconded the motion and it passed unanimously. The acceptance by the TBC will be submitted to the P&R Commission for their approval. Mrs. Ames motioned to bring final approval, to accept the building, to the Board of Selectmen on December 21, 2011. Mr. Swaun seconded the motion and it passed unanimously.

**2011 12 06 Minutes Town Beach Sub-Committee (continued)**

**Ribbon Cutting:** for the new facility at the Town Beach will be scheduled by the P&R Commission early Spring 2012.

**Final Budget Review:**

\$15,375.11 less invoices of:  
\$ 4,459.95 Acorn Bernier  
\$ 3,400.00 WBA  
\$ 1,600.00 T&M Painting  
    \$35.00 Signs  
\$ 5,800.00 DPW reimbursed for materials  
\$15,294.95

Subtotal of Invoices is \$15,294.95

The difference of the total invoices paid and the balance of \$15,375.11 leaves a balance of \$80.16. The balance of \$80.16 will be returned back to the Town of Clinton.

Mrs. Ames motioned to adjourn. Mr. Swaun seconded the motion and it passed unanimously.

The meeting was adjourned by 8:45 a.m.

Respectively submitted by,

Robert G. Potter, P&R Director