

## Town Beach Sub-Committee Meeting

November 1, 2011

8:07 a.m.

### Attendance:

Joseph Schettino, Chairman  
Harry Swaun  
Carol Walter  
Robert Potter, P & R Director  
Peter Neff, Dir. of Public Works

**Absent:** Patricia Ames  
Sue Cunningham

**Minutes:** Mr. Swaun motioned to approve the minutes of the August 23, 2011 Town Beach Sub-Committee meeting as submitted. Mrs. Walter seconded the motion and it passed unanimously.

### Contractors:

Thompson General Contractor is complete and Star Plumbing is complete. The WBA Group reported all of the deductions and increases, please see spread sheet.

We are waiting for an electrical inspection. Mrs. Walter discussed concession responsibilities, costs, etc.

Brief discussion on punch list.

WBA presented an invoice from Star Plumbing in the amount of \$12,958.00. Mr. Swaun motioned to approve the bill for payment. Mrs. Walters seconded the motion and it passed unanimously.

WBA presented an invoice for Thompson General Contractors in the amount of \$32,320.64. Mr. Swaun motioned to approve the bill for payment. Mrs. Walter seconded the motion and it passed unanimously.

Mrs. Walter questioned the material around the septic system area. DPW will spread this material around. Mr. Schettino mentioned the transfer of funds back to DPW for the materials they used.

### Signage:

We are required to put up a permanent sign on the building stating that we use some State Funding for this project. We have allocated up to \$1,000.00 for the sign.

**Drinking Fountain:** Mr. Swaun asked if we could install a drinking fountain at the Town Beach.

**Spread Sheet:** We need an updated spread sheet showing all of the money spent, encumbered and balance left for our next meeting.

Mrs. Walters motioned to authorize Mr. Potter and Mr. Schettino to meet with Mr. Kane, our Financial Director, to transfer Funds, in an amount not to exceed \$6,500.00, back to DPW for materials used on the Town Beach Project. Mr. Swaun seconded the motion and it passed unanimously.

Mr. Swaun motioned to adjourn. Mrs. Walter seconded the motion and it passed unanimously. The meeting adjourned at 9:15 a.m.

Respectfully submitted by,

Robert G. Potter, P & R Director